

EXHIBITOR ADDITIONAL EQUIPMENT RENTAL ORDER FORM

If your company requires additional booth equipment beyond equipment already provided, please complete this form and fax or mail to Convention Makers, Inc. Contact your show promoter if you have any questions concerning exactly what is provided in your booth space.

EVENT NAME/LOC. **GFOA - SC**

YOUR COMPANY _____

YOUR ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ FAX _____

SHOW DATE _____ BOOTH # _____

ORDERED BY _____ PRINT

ORDERED BY _____ SIGNATURE

EMAIL

SIGNATURE

MAILING ADDRESS
CONVENTION MAKERS, INC.
4501 Hwy 544
Myrtle Beach, Sc 29588
 PHONE: 843.650.6300 FAX: 843.650.6301

AUTHORIZED CREDIT CARD PAYMENT
CARD TYPE () VISA () MC () Amex
CARD# _____
EXPIRATION _____ / _____
 Credit Card Payments Will Incur a 3% Card Processing Fee
 Declined Credit Card Fee = \$ 40.00

Tables / Skirting	QTY	\$ ea.
4' Regular 29" tall Plain		30
4' Regular 29" tall Skirted 3 sides		50
4' Regular 29" tall Skirted 4 sides		60
6' Regular 29" tall Plain		30
6' Regular 29" tall Skirted 3 Sides		50
6' Regular 29" tall Skirted 4 Sides		60
8' Regular 29" tall Plain		35
8' Regular 29" tall Skirted 3 Sides		55
8' Regular 29" tall Skirted 4 Sides		60
4' Raised 42" tall Plain		40
4' Raised 42" tall Skirted 3 Sides		65
4' Raised 42" tall Skirted 4 Sides		75
6' Raised 42" tall Plain		40
6' Raised 42" tall Skirted 3 Sides		65
6' Raised 42" tall Skirted 4 Sides		75
8' Raised 42" tall Plain		45
8' Raised 42" tall Skirted 3 Sides		70
8' Raised 42" tall Skirted 4 Sides		75
36" Round 29" tall Plain		30
36" Round 29" tall Skirted		45
36" Round 42" tall Plain		30
36" Round 42" tall Skirted		50
60" Round Plain		40
60" Round Skirted		70
Flip Chart w/ Pad / Whiteboard		45/Day

Seating	QTY	\$ ea.
Folding Chairs		10
Tall Bar Stools		15
Tall Bar Chairs		25
Cushion Chair		15
Cushion Arm Chair		25
Table Risers	QTY	\$ ea.
4' Risers		15
6' Risers		20
8' Risers		20

Lighting/Power	QTY	\$ ea.
Standard Clip On		25
High Wattage Flood		50
Extension Cords		25
Multiplug Powerstrip		25
VGA Cable 50ft		40
Tripod Projector Screen		70/Day

NEW! ELECTRONICS	QTY	\$ ea.
DVD Player		75/day
Computer Monitor 19"		150/day
Computer Monitor 22"		175/day
32' LCD Wide Screen	3 Days	350
46' LCD Wide Screen	3 Days	400
52' LCD Wide Screen	3 Days	450
LCD Floor Stand		100/day
Lap Top		250/day

Miscellaneous	QTY	\$ ea.
Pinboards (4'x8')		60
Easels (metal)		20
Waste Baskets		15
Ficus Trees		65
Raffle Drums		60
Candy Dish		10
Booth Carpet Per 10' section		125
Carpet Padding Per 10' section		50
Booth Cleaning Per 10' section / per day		40
Jewelry Cases 6' Full View Lighted		300
10 x 10 Tent		125
Literature Rack		50

Velcro Display Boards	QTY	\$ ea.
Table Top Model		200
10' Floor Standing		300

PAYMENT CALCULATION SECTION	
Line Item Totals	= \$
Add 3% for Credit Card Orders	= \$
Add 20% for any ON-SITE Orders	= \$
SUB-TOTAL	= \$
+ 9% SC SALES TAX	= \$
GRAND TOTAL DUE	= \$

Please note that all orders should be received by Convention Makers Prior to decorator set up date complete with total payment. All equipment is for rental only. By submitting this form you agree to assume full responsibility for all damaged or missing items, which may also be charged to your credit card. Additional equipment may be rented on site, based on availability, at 20% mark-up. Convention Makers, Inc. will assume no responsibility for injury or damage to person(s) or property resulting from improper use or mis-use of any supplied equipment. Bad Check Fee \$75.00