# CONVENTION MAKERS, INC.

WWW.CONVENTIONMAKERS.COM 2010

## FREIGHT SERVICE FORM

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**LABEL YOUR SHIPMENTS: COMPANY NAME/SHOW NAME**
**FAX OR MAIL THIS FORM BACK TO CONVENTION MAKERS**

EVENT NAME/LOC. GFOA- SC

YOUR COMPANY _____

YOUR ADDRESS _____

CITY _____ STATE ____ ZIP _____

PHONE _____ FAX _____

On Site Rep Cell _____

Show Date _____ BOOTH # _____

ORDERED BY _____
PRINT

ORDERED BY _____
SIGNATURE

Email

**Shipping & Mailing Address**

**CONVENTION MAKERS, INC.**
**4501 Hwy 544**
**Myrtle Beach, SC 29588**
PHONE: 843.650.6300 FAX: 843.650.6301

**AUTHORIZED CREDIT CARD PAYMENT**

CARD TYPE ( ) Visa ( ) MC ( ) Amex

CARD # _____

EXPIRATION ____/____

Payments by Credit Cards will include a 3% fee
Declined Credit Card Fee $40.00
Bad check Fee $75.00

**INBOUND FREIGHT** Due By: 10.13.10

Prefered Carriers FX, UPS, YELLOW, Roadway, Agent

CARRIER _____

CARRIER PHONE # _____

APPROXIMATE # of PIECES _____

APPROXIMATE WEIGHT _____

COST= $75.00/first 250 lbs. Add $0.30 per pound over 250lbs

Early storage fee $50 LATE / OFF Target $30 per shipment
Special Handling Fee = $75 per shipment
Delivery Hours 9-4:30 M-f No weekends / holidays

**OUTBOUND FREIGHT**

Prefered Carriers, FedEx, Yellow, or agent

CARRIER _____ CHECK ☐ HOT/ OVERNIGHT

PHONE # _____

# OF PIECES / WEIGHT ____/____ lbs.

ACCOUNT # _____

COST= $75.00/first 250 lbs. Add $0.30 per pound over 250lbs
Freight will be cleared from showsite and forced From warehouse address next working day.
Additional Charges:
Taping $10, labeling $10, shrinkwrap $10, banding $15 per pallet
Hold over storage fee $50

**OUTBOUND SHIP-TO ADDRESS**

COMPANY NAME _____ CONTACT _____ PHONE _____

SHIP-TO _____

**Forklift / Hydraulic Lift Pricing**

CONVENTION MAKERS RESERVES THE RIGHT TO UTILIZE A FORKLIFT TO SAFELY HANDLE FREIGHT.
Warehouse IN $45.00 OUT $45.00 Showsite IN $150.00 OUT $150.00
Forklift service is available please call to schedule. *DATE NEEDED* _____

Convention Makers, Inc. will assume no responsibility for freight or goods lost or damaged during shipping, receiving, handling or storing. It is imperative that all materials are properly packed and labeled, with accompanying waybill, and ***INSURED*** prior to shipping or removal from show floor. Please ship freight to arrive at Convention Makers receiving facility ***3 to 10 working days prior*** to decorator set up, or submit in writing the expected arrival date if this is not possible. Please be aware that your company may incur various charges to ensure proper acceptance or delivery of your show materials, these charges may include use of a forklift (SEE PRICING), taping($10), Labeling($10) shrinkwrap($10), or banding ($15 per Pallet). All invoices are due in 30 days. All credit cards will be run after show is finished and receipts will be *Faxed*. Live or Hazardous materials please call. Thank You.